



DROP-IN TUTEE RIGHTS AND RESPONSIBILITIES

I wish to participate in free tutoring from the Q&SC. I am attending drop-in hours for a supported course.

In order to participate in drop-in tutoring, I acknowledge my responsibility to:

- Attend class and take good notes.
- Bring books, notes, returned assignments and returned tests to each session.
- Read assigned chapters and do homework before each session. My tutor will not do my homework for me.
- Talk with my professor when I have questions that were not answered during my tutoring session.
- Carefully consider my tutor's suggestions for learning modifications.
- Analyze what I do and don't know.
- Respond to any evaluation surveys or feedback forms sent to me by the Center.
- Respect others involved in drop-in tutoring sessions and maintain a positive learning environment.
- Recognize that in a well-attended drop-in session, my tutor will need to divide his/her attention among all attendees.

(Tutee
Initials)

(Tutor
Initials)

I also acknowledge my right to be:

- Treated with respect by my tutors.
- Informed (upon request) of the kind of data collected by the Q&SC, who will have access to it, how it will be used, and how long it will be kept.
- Able to submit any questions or concerns I have about my tutoring experience through the "Student Issue Form" on the Q&SC website.

Tutee Full Name (Printed) _____

Tutee Signature _____

Date _____