

**Deposit Ticket**

Date:

Deposit made by:

Description of Deposit:

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Cash Total

Check Total

Other

**Total Deposit**

Post the deposit activity as follows:

Index	Account	Activity code	Amount
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Total

Prepared by:

Telephone Number:

Email Address:

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Please return this form along with cash and/or checks to the Cashier Window located in the Diplomat Exchange - Steinman College Center.  
The Cashier Window is open Monday - Friday from 9:00am - 4:00pm.