General Instructions
1. Find the Control Center box on the wall
2. Adjust the volume control to 12 o’clock
3. Press the button for the source you wish to project
   Video – for DVD and VHS playback
   PC – for laptop display

A green light will appear to the right of the source you selected and the LCD projector will turn on.

To display a laptop computer
1. Carefully plug the provided VGA cable into your laptop. If you want to play out sound, attach the audio cable as well. The VGA cable is found on the bottom shelf of the control center

To Playback a DVD or Videotape
1. Turn on the DVD/VHS Player
2. Insert your videotape or DVD into the player
3. Control playback using the buttons on the player. The controls are found under the flap on the front right (below the DVD player).

To Switch between DVD/VHS
1. Press Drive Select on DVD/VCR player to slowly scroll through several options:
   DVD
   SD
   USB
   VHS
2. DVD or VHS will appear in small red letters on the DVD/VHS player front panel.

Shutdown
1. Press the selected source button on the Control Center and hold for 5 seconds
   The green light next to the source will flash and the projector will begin its cool-down. Note: If the controls won’t respond, wait 1 minute and try again.
   You might also try to press the alternate (PC or Video) button, wait a few seconds, then try to shut down again.
2. Eject all media and turn off the DVD/VHS player

For Assistance, Call:
291-4279   TEC Assistance Hotline, OR
358-4467   Wendy Baker Davis