General Instructions
1. Find the **Control Center** plate on the wall
2. Adjust the volume control to 12 o’clock
3. Press the button for the source you wish to project
   - **Video** – for DVD and VHS playback
   - **PC** – for laptop display

   *A green light will appear to the right of the source you selected and the LCD projector will turn on.*

To display a laptop computer
1. Find the **Computer Video Center** plate on the wall
2. Attach a VGA cable from your laptop to the **PC** jack on the wall plate. If you want to play out sound, attach the audio cable as well.
   (N.B. – If you do not see your desktop or some portion of it, verify that your laptop is set to **mirroring** and that your display resolution and hertz is in a range that the projector can display)

To Playback a DVD or Videotape
1. Attach an Audio and a Video cable out from your DVD/VHS player to the **Video** and **Audio** jacks on the **Computer Video Center** wall plate
2. Turn on the DVD/VHS Player
3. Insert your videotape or DVD into the player
4. Control playback using the buttons on the player

Shutdown
1. Press the selected source button on the **Control Center** and hold for 5 seconds

   *The green light next to the source will flash and the projector will begins it cool-down.*

2. Eject all media and detach your laptop and/or DVD/VCR player

   (N.B. – The projector takes a full two minutes to cool down before it will allow you to turn it on again at the wall plate.)

For Assistance, Call:
291-4279   TEC Assistance Hotline, OR
358-4467   Wendy Baker Davis