General Instructions
1. Find the Control Center box on the rack at the front of the room
2. Adjust the volume control to 12 o’clock
3. Press the button for the source you wish to project
   Video – for DVD and VHS playback
   PC – for laptop display

A green light will appear to the right of the source you selected and the LCD projector will turn on.

To display a laptop computer
1. Carefully plug the provided VGA cable into your laptop. If you want to play out sound, attach the audio cable as well

To playback a DVD or videotape
1. Turn on the DVD/VHS Player
2. Insert your videotape or DVD into the player
3. Control playback using the buttons on the player
   (N.B. - Controls are located underneath the front flap)
4. See the Ware House Administration for access to the remote control

Shutdown
1. Press the selected source button on the Control Center and hold for 5 seconds. Always shut the projector down from the Control Center that was used to turn it on initially.

   The green light next to the source will flash; projector will begins it cool-down.

2. Eject all media and turn off the DVD/VHS player
3. Please Re-coil the VGA cable, and store it, away from the floor, to prevent damage to the cable ends.

For Assistance, Call:
291-4279  TEC Assistance Hotline, OR
358-4467  Wendy Baker Davis