Laptop-Ready TEC
NCH Meeting Room 111

General Instructions
1. Press the Crestron touch screen on the tabletop to activate it. If the screen is folded into the table, press firmly on the rear edge to tip it up to view.
2. Press the Video button. Choose your source:

<table>
<thead>
<tr>
<th>Room PC</th>
<th>Laptop</th>
<th>Blu-Ray</th>
<th>DVD-VCR Tuner</th>
<th>Aux Video</th>
</tr>
</thead>
</table>

3. The Plasma screen will turn on once you have made a selection.
4. To control the Volume, press the up or down arrow on the right side of the touch screen.
5. The Enviro button can be used to mute the image, and turn on/off projectors.
   (N.B. - Always use the Video button for initial startup and the Power button for final shutdown.)

To view a laptop via the fixed VGA cable (found in the front cabinet)
1. Attach your Laptop to the fixed VGA cable. Attach the audio cable if desired.
2. Press Room PC video source on the touch screen.
3. Turn on the laptop computer.

To view a laptop computer
1. Attach the VGA cable, located below the touch screen, to your Laptop.
   (N.B. - you may also connect the ethernet cable and the audio cable if you desire)
3. Turn on the laptop computer.

To view a DVD (via the DVD-VCR found in the front cabinet)
1. Press DVD-VCR Tuner video source on the touch screen.
3. You can control the DVD via the touch screen controls.
4. Press More Controls to access the DVD menu.
5. Press More Controls, then press Menu to see the DVD’s menu selections. Use the ← → and ↑ ↓ touch screen buttons to navigate the menu. Press the Enter button to view your selection.
6. Press Transports button to go back to the DVD/VCR playback controls.
7. Press Return to return to the Source Selection screen.

To view a VHS Video (via the DVD-VCR found in the front cabinet)
1. Press DVD-VCR Tuner video source on the touch screen.
2. Insert your videotape into the DVD-VCR. It will start to play automatically.
3. You can control the Video via the touch screen control panel.
4. Press Return to return to the Source Selection screen.

(N.B. - Press DVD or VCR on the touch screen if need to switch between DVD or VCR image)
To view a Blu-Ray disc (via the Blu-Ray player found in the front cabinet)
1. Press **Blu-Ray** video source on the touch screen.
2. Insert your Blu-Ray disc into the Blu-Ray player.
3. You can control the video via the touch screen control panel.
4. Press **More Controls** to see additional Blu-Ray controls.
5. Press **Transports** to go back to the Blu-Ray playback controls.
6. Press **Return** to return to the Source Selection screen.

To view an external Video Source
1. Attach external player/source to: **Rack Video**, **Rack Component**, or the **Table Video** cables. (N.B. - Table Video cables are located below touch screen. Rack jacks are in front cabinet.)
2. Press **Aux Video** video source on the touch screen.
3. Select the location (**see step 1**) where you attached your external player/source.
4. You can control the video using the external player/source playback controls.
5. Press **Return** to return to the Source Selection screen.

**Final Shutdown**
1. Eject all videos, DVDs, Blu-Ray discs, etc.
2. **Always shut the Crestron system down completely.** If you do not, you will cause problems for the next user.

To shut the Crestron system down
1. Press the green **Power** button on the touch screen.
2. “Are you sure you want to exit and shut the system down?” Press **Yes**.
3. The plasma screen will turn off automatically.

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**For Assistance, Call:**
291-4279   TEC Assistance Hotline, OR
358-4467   Wendy Baker Davis