General Instructions
1. Locate the A/V box on the wall on the right side of the room.
2. Press the Display ON button. It will flash until the projector has warmed up.
3. Select your Source:
   - HDMI
   - VGA (Laptop)
   - DVD/VCR
4. Control the volume by adjusting the Volume knob.
5. Hide the projected image by pressing AV Mute. Press it again to display the image.

To Play an HDMI Source
1. Attach your HDMI source to the provided HDMI cable (located in the tabletop cubby)
2. Press the HDMI source button.
3. When done, coil up the HDMI cable and place it back in its cubby.

To Display a Laptop
1. Attach your laptop to the provided VGA cable (located in the tabletop cubby).
   Attach the audio cable if you wish.
2. Press the VGA source button.
3. When done, coil up the VGA cable and place it back in its cubby.

To Play a DVD (or VHS tape)
1. Press Open/Close to eject the DVD tray on the DVD/VCR player
2. Insert the DVD
3. Press the Open/Close button again
4. Press the DVD/VCR source button
5. Control the DVD/VCR player with the buttons under the pull-down flap.

N.B. - Press the Drive Select button found under the pull-down flap, if need be, to switch between DVD’s and VHS tapes.

Shutdown
1. Press and hold the Display OFF button till it begins to flash, first green, then red. You can then release it. You will hear the projector fan stop and then a beep when it turns OFF

N.B. - You must wait until OFF stops flashing before turning on the Display again.

For Assistance, Call:
291-4279   TEC Assistance Hotline       OR       358-4467   Wendy Baker Davis