General Instructions
1. Press the Crestron touch screen on the rear wall to activate it.
2. Press the Video Sources button. Choose your source:

- Rack PC Plate
- Rack Video Plate
- Room PC
- DVD/VCR
- Distributed Audio Feed

3. The LCD projector will automatically turn on and Wall Screen will lower once you have made a selection.
4. To control the Volume, press the up or down arrow on right side of touch screen.
5. The Environ. button can be used to mute the image, and turn on/off projectors.
   (N.B. - Always use the Video Sources button for initial startup and the Power button for final shutdown.)

To view a laptop via the fixed VGA cable (found in the side cabinet rack)
1. Attach your Laptop to the fixed VGA cable. Attach the audio cable if desired.
2. Press Room PC video source on the touch screen.
3. Turn on the laptop computer.

To view a laptop computer (via the jack in the side cabinet rack)
1. Attach a VGA cable, from your Laptop to the (Rack) PC Plate jack.
   (N.B. - you may also connect an audio cable if you desire)
2. Press Rack PC Plate video source on the touch screen.
3. Turn on the laptop computer.

To view a DVD (via the DVD-VCR found in the side cabinet rack)
1. Press DVD-VCR video source on the touch screen.
3. You can control the DVD via the touch screen controls.
4. Press More Controls to access the DVD menu.
5. Press More Controls, then press Menu to see the DVD’s menu selections. Use the ← → and ↑ ↓ touch screen buttons to navigate the menu. Press the Enter button to view your selection.
6. Press Transports button to go back to the DVD-VCR playback controls.
7. Press Return to return to the Source Selection screen.

To view a VHS Video (via the DVD-VCR found in the side cabinet rack)
1. Press DVD-VCR video source on the touch screen.
2. Insert your videotape into the DVD-VCR. It will start to play automatically.
3. You can control the Video via the touch screen control panel.
4. Press Return to return to the Source Selection screen.

(N.B. - Press DVD or VCR on the touch screen if need to switch between DVD or VCR image)
To view Cable TV
1. Press DVD-VCR video source on the touch screen.
2. Press VCR on the touch screen.
3. Press the TV Tuner button on the left side of the screen.
4. Press the channel number on the keypad OR press the Channel +/- button.
5. Press More Controls then Transports button to return to the basic DVD-VCR controls.

To view an external Video Source
1. Attach the external player/source to the (Rack) Video Plate on the side cabinet rack.
2. Press Rack Video Plate video source on the touch screen.
3. You can control the playback via the external player/source controls.
4. Press Return to return to the Source Selection screen.

To broadcast sound from the Master Closet Audio Distribution Rack (next to the Seminar Room entrance): iPod, Rack Audio Plate, CD, or Multi-Purpose Room Mics)

1. Press Distributed Audio Feed on the touch screen.
   (Any audio playing in the Master Closet Rack and selected on the Master Closet Audio Distribution Touch Screen will be broadcast to the room.)

(See the Weis Master Closet Audio Distribution Rack QuickStart for instructions on its use)

Final Shutdown
1. Eject all videos, DVDs, etc.
2. Always shut the Crestron system down completely. If you do not, you will cause problems for the next user.

To shut the Crestron system down
1. Press the green Power button on the touch screen.
2. “Are you sure you want to exit and shut the system down?” Press Yes.
3. The screen will retract into ceiling. The LCD projector will cool down and shut off automatically.

For Assistance, Call:
291-4279    TEC Assistance Hotline, OR
358-4467    Wendy Baker Davis