Men’s Fraternity Expansion and Colonization Policy
North American Interfraternity Conference Umbrella Groups
[July 9th 2014]

Inter/National single-sex general fraternities may establish recognized chapters at Franklin & Marshall College ("F&M," “Franklin & Marshall” or the “College”) only through formal written invitation extended by the College. Invitation is contingent upon petitioners meeting the criteria outlined in this document. Franklin & Marshall reserves the right, at any time and at its sole discretion, to alter, amend, revise, or restate the terms of this policy and expansion process and may do so without providing advance notice to relevant organizations and/or councils.

The following statement establishes the guidelines and procedures for the colonization of inter/national men’s fraternities at Franklin & Marshall College. This statement is divided into three sections. Section I defines what the College considers an “inter/national” fraternity. Section II outlines the procedure that an inter/national fraternity must follow to request colony status. Section III outlines the benefits afforded a colony and chapter at Franklin & Marshall.

SECTION I
A. The definition of a “inter/national” fraternity is as follows: the organization has a headquarters or office space and staff with mailing address and telephone accessibility; has non-profit status with the Internal Revenue Service; has a Board of Directors with delineated governance procedures; has proof of insurance at levels acceptable to the College; and has regional and national meetings or conventions.
B. The fraternity is a recognized member of the (NIC) North American Interfraternity Conference.

SECTION II
A. Any inter/national fraternity wishing to colonize at Franklin & Marshall should file a letter of intent with the the Office of the Dean of the College at Franklin & Marshall.". The Office of Fraternity and Sorority Life, which reports to the Dean of the College, shall notify the respective governing council, and will oversee the expansion request. The letter of intent shall be considered a request to colonize at F&M.

B. The inter/national men’s fraternity wishing to colonize the College must follow F&M’s expansion or extension guidelines as well as one of the recognized campus governing bodies, which are currently the Interfraternity Council. Those organizations are described as follows:
1. Interfraternity Council is the campus governing body of those fraternities who are members of the North-American Interfraternity Conference, or Fraternal Leadership Association;

C. The Inter/National Fraternity Office shall provide the Office of Fraternity and Sorority Life, the College, and respective council with the following information:

1. Number of alumni in the area (50 mile radius of Lancaster).
2. Letter of confirmation of support for a chapter by area alumni.
3. Written request and support for a chapter by the Inter/national office.
4. Number of collegiate chapter's nationwide.
5. Number of chapters in the Commonwealth of Pennsylvania.
6. Average chapter size nationwide.
7. National risk management and alcohol policies.
8. Copy of the new member education program.
9. Any membership leadership development programs.
10. List of other institutions where organization recently colonized.
11. List of other institutions where the organization was subject to, or received, any disciplinary sanctions of any kind within the last 5 years and the nature of the infraction(s).
12. List of other institutions where the organization has any pending disciplinary sanction(s) or investigation(s).
13. List all lawsuits or legal claims of any kind filed against the organization or its individual members in their capacities as members of the organizations within the last ten years and the current status of these cases. Additional information regarding any such lawsuit or legal claim, if requested by Franklin & Marshall College, shall be promptly supplied.
14. Submit a plan of action or timeline for colonization. This will include an indication of support for the organization; length of time inter/national staff will be on hand to colonize the chapter, and the degree of support and plan of consultations and supervision for establishing a colony.
15. Financial support available to the colony from the inter/national fraternity and alumni, to include a statement concerning how, and if, the Inter/national fraternity will handle any outstanding liabilities or other legal responsibilities incurred by the colony, in the event they are not successful in their attempt to colonize.
16. A copy of the national constitution and by-laws, as well as all other rules, regulations, policies, etc., pertaining to colonies.
17. Place of residence of the colony members (if applicable - a fraternity house is not required).
18. Any additional information requested by Franklin & Marshall College.

D. The inter/national office of the applying organization must submit a letter that states it will timely provide the following items, and agree to the following terms, on behalf of its members:
1. Statement(s) from a local alumnus, or alumni, willing to serve as colony advisor or advisors.
   a. Agreement must also include commitment to complete Inter/national HQ training and participation in volunteer conferences and advisory meetings as outlined by the Inter/national Fraternity and Franklin & Marshall College.
   b. One local alumnus, or alumni advisor must be an alum advisor who is not an alum of Franklin & Marshall.

2. Agree to have a current faculty or staff member of Franklin & Marshall serve as an advisor for a term of not less than two years.

3. Headquarter staff will meet with Fraternity and Sorority Life Staff/Office prior to colonization.

4. Agree to abide by all requirements of the Office of Fraternity and Sorority Life, including participating in the chapter assessment/accreditation program.

5. Agree that the chapter will maintain at least a 2.7 chapter GPA.

6. Agree that any and all events with alcohol present will be full third party vendor service/format in a manner acceptable to the College.

7. Agree that no less than three members must complete the Undergraduate Interfraternity Institute (UIFI) annually as an ongoing recognition requirement.

8. NIC Men’s fraternities must agree that no less than five members must annually complete the NIC Futures quest program while in the status of a colony.

9. Agree to retain one of the following to support the ongoing growth and values based membership recruitment mentoring.
   a. PhiredUp Recruitment Coach program contracted for two years; to begin following the departure of the onsite expansion consultant/staffing.
   b. Campuspeak - Recruitment Bootcamp coaching program contracted for two years; to begin following the departure of the onsite expansion consultant/staffing.

10. Be without organizational disciplinary sanctions (if re-colonizing).

11. Consistent with the practices of the College relating to recognized student organizations, submit a registration for and chapter constitution to the Office of Fraternity & Sorority Life for approval.

12. Agree to all other applicable policies and procedures from the Office of Fraternity and Sorority Life, Office of Campus Programs, Office of the Dean of the College, and Franklin & Marshall that currently exist or that may exist in the future.

13. Provide a schedule of colony activities for the first six months of the colonization once the invitation to F&M has been extended.

14. The organization must agree, in writing, to comply with the Constitution of the respective council and all accompanying policies, rules and regulations of Franklin & Marshall and the laws of the Commonwealth of Pennsylvania that currently exist or may exist in the future.
15. Multicultural organizations must follow the same process listed above. Must state in the mission of the organization that the organization is multicultural or serves a purpose to support students of a particular culture, race, religion, etc. (The organization must be open to all persons, regardless of such.)

16. Any additional information, or indication of support, the organization wishes to supply.

E. Interested inter/national fraternities shall provide all the information and material listed above in sections C and D; failure to timely provide said information shall exclude such organization from consideration for colonization. After submission of the required information, and if requested by either the national fraternity/sorority or the respective governing council, each interested organization shall be afforded the opportunity to make a presentation to the Interfraternity Council outlining the organization’s mission, purpose, and reasons for interest in colonization. After the presentation(s) the council shall meet and discuss the merits of the application of those organizations applying for colonization. The council shall then submit recommendations to the Dean of the College’s Office via the Office of Fraternity & Sorority Life, following which, the Dean of the College shall review the recommendations along with all of the submitted material from applying organizations. The Dean of the College shall make a final determination of which organization shall be extended an invitation to colonize at Franklin & Marshall. Once the Dean of the College makes his/her colonization decision, Franklin & Marshall shall notify the applying organization of its decision.

F. At the end of two and one half years from the date of College approval for colonization, any group which fails to be (i) a fully chartered chapter by its inter/national organization; (ii) a chapter in good standing by its inter/national organization; or (iii) has not been granted membership in their respective council shall lose their status and recognition as a colony at Franklin & Marshall College. Each council, according to their own constitution and bylaws will consider exceptions to this policy on an individual and case-by-case basis.

Section III
A. A formally constituted fraternity colony or chapter at Franklin & Marshall will:

1. Receive the status of College recognition as a student organization. Official recognition by the College provides several advantages, as well as responsibilities, for the organization:
   a) The opportunity to use designated College facilities for regularly scheduled meetings, usually at no cost:
   b) The opportunity to place signs on campus with the proper registration:
   c) The opportunity to have an on-campus mailbox:
   d) The opportunity to use the non-postage mail service for distribution of materials pertaining to the business of the organization (This service is called “Campus Mail” and is restricted to on-campus locations); and
e) The opportunity to apply for approved college housing. Involvement (for those organizations that do not have on-campus housing facilities).
2. The opportunity to participate in all Council, Fraternity|Sorority and related College activities.
3. Have reasonable access to the Campus Programs Office and all related supplies and equipment and related services.
4. Be eligible for Campus approved housing (space permitting).
5. Receive College support through the Office of Fraternity and Sorority Life afforded all members of each council.
6. Receive recruitment lists from Fraternity and Sorority Life.
7. Meet with Office of Fraternity and Sorority Life staff on a regular basis for the purpose of passing on recruitment information and discussing any recruitment related or internal issues. After the first semester of colonization, these meetings will be held on an as-needed basis.