

## GENERAL PARKING GUIDELINES

All vehicles must be parked within lined spaces. Areas without lines, including grassy areas, are not legal parking areas.

**NO CURBSIDE PARKING** is permitted on campus



NEVER BLOCK FIRE LANES, CABLES, LOADING DOCKS, OR EXITS (Violators will be subject to ticketing and/or towing).

The campus speed limit is 15 miles per hour

**Visitors** must obtain a visitor pass at the Department of Public Safety in order to park on College property.

For continued safety, vehicle owners are strongly advised to lock all doors and remove visible items.

**Persons parking for more than seven (7) consecutive days while traveling or otherwise, must file a signed liability waiver** with the Department of Public Safety. Signing this waiver absolves the college of liability for anything that happens to the vehicle.

**Motorized scooters** are prohibited in Lancaster City. Skateboards & motorized scooters are not permitted on College grounds.

## OFF CAMPUS PARKING

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| College Row    | Student residents must park in designated student areas (yellow spaces) and have a College Row parking decal. <b>NO OVERNIGHT PARKING ALLOWED IN WHITE SPACES.</b> Vehicle will be towed at owner's expense. See lease for additional details. |
| College Hill   | Student residents must apply for a College Hill parking decal from the management company. See lease for additional details.   |
| Street Parking | No student parking is permitted on the West side (residential of Race Ave., W Frederick St., W New, W Clay, or W Ross Streets between Race Ave. and State St.  |

*Until all fines are paid, diplomas and transcripts will be withheld from graduating seniors.*

**\*Students who park a vehicle in off-campus parking such as College Row or College Hill should keep their vehicle parked there. However, if the vehicle is brought to campus it must bear a current F&M student decal.**

Students, Faculty, Professional Staff and Visitors are requested to observe both Lancaster City and F&M parking regulations when parking off-campus. *Pay attention to street cleaning signs on city streets or you will be ticketed by the Lancaster Parking Authority.*

## PARKING AND DRIVING PENALTIES

Anyone who violates parking and driving regulations is subject to fines of **up to \$50 per occurrence**, depending upon the violation.

Students, faculty, professional staff and visitors are expected to operate vehicles within the provisions of the Commonwealth of Pennsylvania Vehicle Code. All vehicles parked on campus property must bear current registration plates and inspection stickers as required by the state in which the vehicle is registered. Vehicles not in compliance will be considered "abandoned" and subject to towing.

The College reserves the right to tow any vehicle that is blocking fire lanes, cables, exits or other emergency accesses at any time by order of the Director of Public Safety.



## TOWING

After five (5) parking violations, settled or unsettled, in any academic year, your vehicle is subject to being towed with each subsequent violation at the owner's expense. These conditions are in addition to the student being liable for payment of all parking fines.

## PARKING FINE APPEALS

Appeals must be submitted on the proper appeal form available at the Department of Public Safety, within five (5) days of the offense. An appeal received after the five (5) day limit will NOT be considered. Appeals are reviewed and ruled upon by the Parking Review Board composed of a Professional Staff member and two (2) students. Public Safety presents the appeal but is not a voting member of the Review Board. Members of this committee shall remain anonymous. The Board's decision on any appeal is final.

# FRANKLIN & MARSHALL

## PARKING

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## MOTOR VEHICLE REGULATIONS



## Department of Public Safety

Telephone: 717-358-3939  
On Campus x3939

Last Revised June 1, 2021

**Parking regulations are in effect 24 hours a day, seven days a week, throughout the calendar year, including holidays and academic breaks. Questions regarding parking will be answered by the Department of Public Safety.**

*The regulations included in this brochure have been designed to promote safety and to control vehicular traffic and parking on campus. The administration of these regulations—affecting all personnel of the College—is the responsibility of the Director of Public Safety.*

## GENERAL STATEMENT

Bringing a car to campus is a privilege, not a right. Franklin & Marshall prohibits first-year students from bringing vehicles to campus or surrounding neighborhoods.

Operation of a personal vehicle is not a requirement of any College program, and students bring and operate cars at their own risk. The College attempts to assist vehicle owners by furnishing appropriate parking regulations and parking spaces, but assumes no responsibility for theft or vandalism to vehicles parked on College property.

## MOTOR VEHICLE REGISTRATION

Any student who plans to operate a motor vehicle in the Lancaster area must register their vehicle. Students are only allowed to have one vehicle registered for use on campus.

The renewal for returning upper-class students or new registration (rising sophomore & transfers) is completed online through your *Inside F&M* portal.

To register for a parking permit decal:

- Log onto *Inside F&M* & select the *My Info* tab.
- Then select the *Parking Permit Registration* tab.
- Pick up your permit at the Diplomat Exchange, Steinman College Center, first floor, Monday thru Friday between the hours of 9:00am-4:00pm.
- You must show your vehicle registration and your current F&M ID to receive the decal.
- Affix decal to lower left corner of the rear windshield. Decals must be clearly visible.

All vehicle registrations must be completed online; there is no walk-up service for vehicle registration.

Students are allowed to have one (1) vehicle registered for use on campus.

Student vehicle registration expires May 31 of each year; students must renew their vehicle registration and receive a new decal for each new academic year.

Decals are not transferable from one vehicle to another. It is not permissible for one person to obtain a decal for another person.

Failure to register a vehicle or properly display the registration decal will result in a ticket. Any attempt to counterfeit or misuse a decal will be referred to the Disciplinary Board.

## DISABLED VEHICLES

If your vehicle is disabled for any reason, or parked illegally due to emergency circumstances, you must notify Public Safety immediately (any time day or night). All such situations are subject to verification. Disabled vehicles must be removed from campus within 48 hours or they may be subject to towing. Illegally parked disabled vehicles will be subject to ticketing.

## PARKING AREAS ON CAMPUS

<b>A</b>	Admission Lot <b>NO</b> student parking	Reserved parking for <u>Admission guests only.</u>
<b>B</b>	Winter Visual Arts/ North Museum Lot <b>NO</b> student parking	Reserved spaces for Visitors and FPS parking M-F 7:30am to 4:30pm.
<b>C</b>	Old Main/Distler Lot <b>NO</b> student parking	Reserved for FPS/Visitor parking, M-F, 7:30am to 4:30pm
<b>D</b>	Marshall/Buchanan Lot <b>NO</b> student parking	Reserved for visitors and Public Safety as designated.
<b>E</b>	South Ben Lot	Student Parking with exception of 24-hour reserved spaces for dining staff and special permit parking as designated
<b>F</b>	North Ben Lot	Student Parking.
<b>G</b>	Weis Lot	Student parking/car sharing.
<b>H</b>	Williamson Lot <b>NO</b> student parking	Reserved for visitors and FPS parking, M-F 7:00am to 5:00pm. This lot is closed to ALL PARKING nightly from 2:00am to 6:00am.
<b>I</b>	Tylus Stadium Parking Area	Student Parking.
<b>J</b>	College Square Lot <b>NO</b> student parking	Employees of College Square, Visitors & Patrons only.
<b>K</b>	ASFC West Lot	Open Parking. Overnight parking for Students (F&M parking decal is required.)

NO PARKING IN THE SEMINARY LOT

## LOADING AND UNLOADING

Anyone who needs to park a vehicle close to a building, outside authorized parking areas, for the purpose of loading or unloading items, must contact Public Safety for permission and instructions.

## ON CAMPUS PARKING LOT LOCATIONS

